

## Covid-19 : Cavalry Primary School Operational Risk Assessment : January 2022

Relevant gov.uk documents: [Schools COVID 19 Operational Guidance : Jan 2022](#)

Hazard	Control measures	Further Actions / school specific	Assessed by school Y/N By whom?
Spread of infection	Hygiene <ul style="list-style-type: none"> <li>Proactive arrangement for regular <b>handwashing and good respiratory hygiene</b> for all staff and children</li> </ul>	Children and staff to wash hands on arrival at school; before eating lunch and before leaving for home. Children and staff to sanitise hands with gel before and after break times and at other intervals in the day if sharing equipment.	Y      FMcC
		All rooms to be kept ventilated using opened windows. During morning break and during lunch break, full change of air by leaving final exit doors open. Where teaching sessions last longer than 90 minutes, staff will open doors for a five minute refresh of the air if ventilation from windows is insufficient in that particular space.	Y      FMcC
		Hall, sensory room, music room and breakout area have ventilation through roof vents, and additional air circulation will be provided for the music room during peripatetic music lessons via the open doors through Class 1.	Y      FMcC
		CO2 monitors are placed in each classroom and these are used to check ventilation levels and make any adjustments needed.	

	<ul style="list-style-type: none"> <li>Protocol in place to manage risk of <b>ingestion of hand sanitiser</b></li> <li><b>Lidded bins</b> in all rooms for used tissues, emptied regularly</li> </ul>	<p>Supervision by staff</p> <p>Emptied daily by cleaning team. Only to be used for potentially contaminated waste eg used tissues, used gloves, not for general paper towels etc</p>	Y	FMcC
<b>Spread of infection - touchpoints</b>	<p>Cleaning regimes</p> <ul style="list-style-type: none"> <li><b>Regular cleaning</b> of spaces, sports/play equipment and teaching resources based upon an assessment of the cleaning needs for each space / item</li> <li>All teaching rooms have <b>hygiene boxes</b> and protocol displayed for “clean as you go” with COSHH data sheet if applicable</li> <li>Protocol in place for <b>daytime clean</b> of toilet and other shared areas, including contact points</li> <li>Protocol in place for effective <b>end of day routine clean</b></li> </ul>	<p>Sports/play equipment and teaching resources cleaned by classroom as needed using soap and water or anti viral spray with green cloth. High contact points in classrooms (table tops, backs of chairs, light switches, door handles etc) cleaned daily by classroom staff before the children eat lunch.</p> <p>Washing up liquid, anti-viral spray, gloves, aprons, goggles, green cloth (washed and replaced daily) Protocol displayed. Cleaning products to be kept out of the reach of children at all times. Anti-viral wipes available for use on e.g. chromebooks, corridor tables</p> <p>Daytime cleaner employed to clean toilets between 11.00 and 12.00. Office staff to clean high contact points in entrance lobby and staffroom daily at 11.30.</p> <p>All areas of school are cleaned daily, with deep clean in the school holidays.</p>	Y	all staff, ongoing
			Y	FMcC
			Y	FMcC
			Y	FMcC

	<ul style="list-style-type: none"> <li>Protocol established for managing potentially <b>contaminated waste</b></li> </ul>	Lidded pedal bins in each classroom and in shared areas - emptied daily by cleaners. If there is a suspected case of Covid 19, contaminated waste to be stored for 72 hours in external store (right hand blue garage) before disposal.	Y	FMcC
<b>Spread of infection - airborne</b>	<p>Ventilation</p> <ul style="list-style-type: none"> <li>Open windows and doors fully periodically throughout the day - ideally every 90 mins for at least 15 minutes</li> </ul> <p>Face coverings</p> <ul style="list-style-type: none"> <li>Staff to wear face coverings in situations where social distancing from other adults is not possible until advised to stop by government</li> </ul>	<p>See above under section 1</p> <p>Staff to wear face coverings in communal areas e.g. corridors and during meetings if 2m social distance is not possible. Three staff rooms are available to facilitate social distancing during staff breaks. Face coverings must also be worn in corridor of Children's Centre.</p>	Y	FMcC
<b>Infection spread among school population</b>	<p>Contact Tracing</p> <ul style="list-style-type: none"> <li>Engage with NHS Test &amp; Trace as required to support identification of close contacts</li> <li>Encourage identified close contacts to take PCR test</li> </ul> <p>Manage symptomatic pupils whilst in school</p>	<p>SLT and office staff to deal with queries from parents and encourage close contacts of a positive case to take a PCR test.</p> <p>If a child has a positive test result, name to be circulated confidentially to all staff so that individuals can come forward if they have worked with the child in the previous 48 hrs and it can be established whether or not they are a close contact and need to take a PCR test.</p> <p>Symptomatic children awaiting collection to sit at</p>	Y  Y  Y	FMcC  FMcC  FMcC

	<ul style="list-style-type: none"> <li>Ensure there is a space (hygiene room) to place symptomatic children awaiting collection (ventilated, with appropriate PPE, cleaned following use)</li> </ul>	<p>picnic benches outside front entrance with member of staff at 2m distance or with full PPE if social distancing not possible (weather permitting)</p> <p>If raining or cold, alternatives include beach huts or meeting room in old school house (doors and windows open).</p> <p>Space to be cleaned following use.</p>	
<b>Infection spread via asymptomatic individuals</b>	<p>Asymptomatic Testing</p> <ul style="list-style-type: none"> <li>Staff encouraged to resume 2x weekly LFD tests, starting the week before the start of Spring term</li> </ul>	<p>Kits issued and further supplies available from school office.</p>	Y FMcC
<b>Significant increases in positive cases (Outbreak)</b>	<p>Ongoing risk management / review</p> <ul style="list-style-type: none"> <li>Regular monitoring of numbers of positive case - via Ops regular review</li> <li>Dynamic risk assessment process to respond to changes in local infection rates</li> </ul>	<p>Headteacher to complete monitoring process as requested by TEFAT.</p> <p>SLT, supported by all staff, to keep this risk assessment under review and adjust as needed.</p> <p>If cases reach agreed threshold, headteacher will inform LA/PHE and follow any additional guidance received.</p>	Y FMcC

Signed on behalf of the Academy

Name: Fiona McCallum



Date: 10th January 2022

